

**25.—Summary of Selected Working Conditions of Non-office and Office Employees
in Manufacturing and All Industries, 1963-65**

Item	1963		1964		1965	
	Manu- facturing Industries	All Industries	Manu- facturing Industries	All Industries	Manu- facturing Industries	All Industries
COVERAGE						
Non-office Employees— Reporting establishments... No. Employees..... “	8,494 853,647	19,830 1,541,163	8,718 892,462	19,057 1,622,929	8,993 922,557	20,592 1,976,551
Office Employees— Reporting establishments... No. Employees..... “	8,213 263,814	18,176 681,658	8,408 275,719	19,260 718,718	8,040 290,343	18,949 952,434
PERCENTAGES OF NON-OFFICE EMPLOYEES						
Standard Weekly Hours—						
40 and under.....	75	71	76	71	77	76
Over 40 and under 44.....	8	7	7	6	7	4
44.....	3	6	3	6	2	4
45.....	7	5	8	6	7	5
Over 45 and under 48.....	1	1	1	1	1	1
48.....	3	5	3	5	3	5
Over 48.....	3	3	2	3	3	3
Employees on a five-day week.....	91	83	92	83	92	86
Vacations with Pay—						
Two weeks.....	88	86	89	87	89	82
After: 1 year or less.....	26	35	26	36	20	33
2 years.....	11	18	11	18	11	17
3 years.....	27	17	28	18	29	16
4-5 years.....	24	16	26	16	19	11
Other periods.....	1	—	—	—	1	—
Three weeks.....	74	74	75	75	77	77
After: Less than 10 years.....	8	14	8	16	15	27
10 years.....	22	20	26	22	25	20
11-14 years.....	10	7	9	7	12	7
15 years.....	31	30	29	23	22	21
20 years.....	2	2	3	2	2	1
Other periods.....	1	1	1	1	1	1
Four weeks.....	40	47	41	47	47	52
After: Less than 25 years.....	15	16	13	19	26	28
25 years.....	23	28	21	26	19	22
More than 25 years.....	2	3	2	2	2	2
Vacations that do not increase with length of service.....	11	11	10	11	9	11
1 week.....	6	5	5	5	5	4
2 weeks.....	5	6	5	6	4	6
Paid Statutory Holidays.....	95	93	96	93	96	94
1-5.....	6	6	5	5	4	4
6.....	5	5	5	5	4	4
7.....	10	14	8	13	9	11
8.....	53	40	56	42	51	55
9.....	13	20	19	20	20	21
More than 9.....	3	8	3	3	8	19